

Minutes of the IQAC

Venue: IQAC Room

Date : 18th June 2023

Agenda:

1. Preparation of AQAR 2023-24
2. To Chalk out Annual Plan for the academic year 2023-24
3. Preparation of NAAC Records
4. To organize extension and outreach programmes through NCC, NSS & other student activity clubs
5. Conduct of certificate / Add- On Courses
6. Selection of Life skill courses(LSCs) and Skill Development Courses (SDCs) for First semester students
7. MOUs and Collaborations with Institutions, Industries and Charitable Trusts
8. Observation of Important days

Minutes:

1. Resolved to prepare AQAR 2023-24
2. Resolved to prepare Institutional academic plan
3. Resolved to prepare NAAC Records
4. Resolved to organize extension and outreach programmes through NCC, NSS & other student activity clubs
5. Resolved to conduct certificate / Add- On Courses
5. Resolved to Select Life skill courses(LSCs) and Skill Development Courses (SDCs) for First semester students
7. Resolved to take MOUs and Collaborations with Institutions, Industries and Charitable Trusts
8. Resolved to Observe important days

Action taken Report for the Agenda on 9th March, 2023

S.No.	Plan of Action	Action taken
1	LMS Registration for CSP and Short term /Long term Internship for II, IV and VI Semester students	II, IV and VI Semester students were guided to register in LMS Portal for CSP and Short term /Long term Internships and conducted the Programmes according to the schedule
2	Conduct of Practical and Mid term Examinations	Practical and Mid term Examinations were conducted as per the schedule
3	Stake holders (Parents) meeting	Parents meeting were conducted in the month of June 2023

Members Present :

1. Dr. N.Siva Kumari, M.A., Ph.D., *N. Siva Kumari*
Principal, Chairperson
2. Sri D.Malleswara Rao, M.Sc., M.Phil *D Malleswara Rao*
Lecturer in Chemistry. Member
3. Sri A.Mahesh, M.Sc., M.Phil *A Mahesh*
Lecturer in Mathematics, Member.
4. Dr. K.Srinivasa Rao, , M.Sc, M.Phil, Ph.D. *K Srinivasa Rao*
Lecturer in Physics, Member
5. Sri N.Anna Rao, *N Anna Rao*
Secretary & Correspondent, Member
6. Smt. A.Ratna Sri, B.A., *A. Ratna Sri*
Superintendent, Member

7. Sri J.Ravindra Babu, M.A., M.Li.Sc
Asst. Librarian, Member

Ravindra

8. Sri P.Ravindranadh, B.Com
Member from Alumni

P.Ravindranadh

9. Sri. B.V.Choudary, B.Com
Member from local society

B.V.Choudary

10. Dr. K.Sreekath, M.Sc., M.Phil, Ph.D,
Lecturer in Physics, Coordinator

K.Sreekath

Minutes of the IQAC

Venue: IQAC Room

Date : 27th September 2023

Agenda:

1. Preparation and submission of NIRF and AISHE Data
2. Conduct of Remedial Classes
3. Conduct of Field trips.
4. Collection of Feedback on curriculum (from Teachers)
5. LMS Registration for CSP to I Semester students

Minutes:





1. Resolved to Prepare NIRF and AISHE Data
2. Resolved to Conduct Remedial Classes for slow learners
3. Resolved to conduct Field trips
4. Resolved to Collect Feedback from Teachers
5. Resolved to do Registration for CSP to I Semester students in LMS Portal

Action taken Report for the Agenda on 8th June 2023

S.No	Plan of Action	Action taken
1.	Preparation of AQAR 2023-24	Report of AQAR 2023-24 is under preparation
2	To Chalk out Annual Plan for the academic year 2023-24	Annual Institutional plan was prepared
3	Preparation of NAAC Records	NAAC Records are under preparation

4	To organize extension and outreach programmes through NCC, NSS & other student activity clubs	Extension and outreach programmes are conducting according to Action Plan schedule
5	Conduct of certificate / Add- On Courses	Certificate /Add-on courses are conducting according to the schedule
6	Selection of Life skill courses(LSCs) and Skill Development Courses (SDCs) for First semester students	LSCs and SDCs were selected according to the Affiliated University Syllabus
7	MOUs and Collaborations with Institutions, Industries and Charitable Trusts	MOUs and Collaborations were made
8	Observation of Important days	Important days are observing according to the schedule

Members Present :

1. Dr. N.Siva Kumari, M.A., Ph.D., 
Principal, Chairperson
2. Sri D.Malleswara Rao, M.Sc., M.Phil 
Lecturer in Chemistry. Member
3. Sri A.Mahesh, M.Sc., M.Phil 
Lecturer in Mathematics, Member.
4. Dr. K.Srinivasa Rao, , M.Sc, M.Phil, Ph.D. 
Lecturer in Physics, Member

5. Sri N. Anna Rao,
Secretary & Correspondent, Member

6. Smt. A. Ratna Sri, B.A.,
Superintendent, Member

7. Sri J. Ravindra Babu, M.A., M.Li.Sc
Asst. Librarian, Member

8. Sri P. Ravindranadh, B.Com
Member from Alumni

9. Sri. B.V. Choudary, B.Com
Member from local society

10. Dr. K. Sreekath, M.Sc., M.Phil, Ph.D,
Lecturer in Physics, Coordinator

Minutes of the IQAC

Venue: IQAC Room

Date : 26th March 2024

Agenda:

1. Stake holders (Parents) meeting
2. Orientation classes for Progression to Higher studies to VI Semester Students
3. Action Plan for Admission Campaign for the Academic year 2024-25
4. Conduct of Job Mela

Minutes:

1. Resolved to conduct Parents meeting
2. Resolved to conduct Orientation classes for Progression to Higher studies to VI Semester Students
3. Resolved to Prepare Action Plan for Admission Campaign for the Academic year 2024-25
4. Resolved to conduct Job Mela





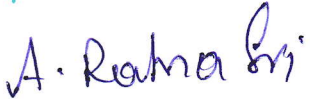
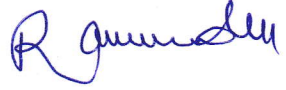


Action taken Report for the Agenda on 27th September 2023

S.No	Plan of Action	Action taken
1	Preparation and submission of NIRF and AISHE Data	NIRF and AISHE Data is under preparation
2	Conduct of Remedial Classes	Remedial Classes were conducted
3	Conduct of Field trips.	Field trips were conducted
4.	Collection of Feedback on curriculum from Teachers	Feedback from Teachers was collected
5	LMS Registration for CSP to I Semester students	Registered the I Semester students for CSP

Members Present :

- 1 Dr. N.Siva Kumari, M.A., Ph.D.,
Principal, Chairperson

N. Siva Kumari

- 2 Sri D.Malleswara Rao, M.Sc., M.Phil
Lecturer in Chemistry. Member 
- 3 Sri A.Mahesh, M.Sc., M.Phil
Lecturer in Mathematics, Member. 
- 4 Dr. K.Srinivasa Rao, , M.Sc, M.Phil, Ph.D.
Lecturer in Physics, Member 
- 5 Sri N.Anna Rao,
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